



PROFESSIONAL BUILDING SERVICES & ENERGY REDUCTION CONSULTANTS

TENDER RETURN CHECKLIST

PROJECT NAME:

EMERGENCY WORKS SCHEME – MOUNTMELICK FET,
MOUNTMELICK CO LAOIS – Electrical Upgrade Works

PROJECT REFERENCE:

0840

PROJECT STAGE:

Tender Issue

Tender Submission Requirements

Tenderers are required to submit a complete and compliant tender package in accordance with the Instructions to Tenderers. The following documents must be fully completed, signed, and returned:

- **Volume B – Form of Tender & Schedule** (completed and signed)
- **Volume C – Pricing Document** (fully completed and signed)
- **Declaration of Suitability for Contractor for Small Works** (completed and signed)
- **Programme of Works** – Contractor must submit a delivery of works programme, outlining the delivery over the upcoming summer period (2026) – 8 week schedule.

Compliance Requirement

Failure to submit all of the above documents in full, and in the correct format, may result in the tender being deemed **non-compliant** and excluded from further consideration.

Tenderer's Declaration

Tenderers confirm that all submitted documents are accurate, complete, and in accordance with the project requirements and procurement guidelines.